

QUICK GUIDE TO LINKING YOUR EXTERNAL ACCOUNT IN THE CME MOBILE APP



1

Open the CME Mobile App

Use your existing internet banking credentials
to log in. (Username and Password)

2

Tap the **Menu** icon, then select **Transfer**.
Tap **Make a Transfer**.

Navigate to Transfers

3

Under Make a Transfer

**Tap: Transfer to other institutions by
adding an external transfer account**

4

Select 'Add an External Account'.

Enter Account Details
The routing number of your other bank
Account number
Account type (checking or savings)
Optional: a nickname for easy identification

5

Verify Your Identity

You may be prompted to confirm your
identity via an SMS code, or to enter your
CME password

6

Wait for two small deposits to appear
in your external account.

Wait for two small deposits

7

Verify those Amounts

After you receive these amounts in the
external account, return to "Verify External
Account" in the app, and enter the exact
micro-deposit amounts to confirm the link.

8

Once verified, your external account will
appear as a transfer option.
You can then initiate ACH transfers to
deposit or withdraw securely.

Begin Transferring Funds



Tips

Use the **exact account-holder name** as it appears on
the external bank account—mismatches can cause
rejections.
If micro-deposit verification doesn't appear right away,
restart the app or log out and back in.

If you don't see the "**Add Account**" option or get an error
message, the feature may be temporarily unavailable. Contact
CME Member Care at
(614) 224-8890 for assistance during business hours.

Troubleshooting

